

**B.Com. DEGREE (C.B.C.S.S.) EXAMINATION, OCTOBER 2014****Fifth Semester****COMPUTERIZED ACCOUNTING**

[Common for (1) Optional Stream Computer Application of Model I and Model II B.Com,  
(2) UGC sponsored B.Com. Computer Application and (3) UGC sponsored B.Com. (OM and SP)]

[2012 Admissions]

Time : Three Hours

Maximum Weight : 25

*Answers may be written either in English or in Malayalam.*

**Section A**

*Answer all questions.*

*Each bunches of four questions carries a weight of 1.*

**I. Choose the correct answer :**

1. The functional key used to select sales order voucher type is :

- (a) ALT + F5. (b) ALT + F6.  
(c) CTRL + F5 (d) CTRL + F6.

2. Drawings comes under \_\_\_\_\_ group.

- (a) Indirect expense. (b) Capital account.  
(c) Current liability. (d) Loans (liability).

3. Transfer of materials from one godown to another is recorded in :

- (a) Physical Stock Journal. (b) Stock Journal.  
(c) Receipt note. (d) Memo Voucher.

4. ALT + 2 is used for :

- (a) Duplicate voucher. (b) Insert voucher.  
(c) Select currency. (d) Select voucher type.

**II. Fill in the blanks :**

5. \_\_\_\_\_ is the sub group of capital account.

6. \_\_\_\_\_ is the organizational sub unit for which cost can be identified and analysed.

**Turn over**

7. Cash and \_\_\_\_\_ are the ledgers already in Tally.

8. ODBC stands for \_\_\_\_\_.

III. State whether the following statements are True or False :

9. One cannot create new voucher.

10. A company can be deleted by pressing ALT + X in the alteration mode.

11. In Tally, balance sheet is available only in vertical format.

12. Import duty comes under duties and taxes.

IV. Match the following :

13. Contra voucher - Purchase return.

14. Journal voucher - F4.

15. Credit note - F7.

16. Debit note - Sales return.

- F5.

(4 × 1 = 4)

### Section B

Answer any five questions.

Each questions carries a weight of 1.

17. What do you mean by shut company?

18. What is cost categories?

19. How can a ledger be deleted?

20. Distinguish between rejection in and rejection out vouchers.

21. How can a payroll document be altered?

22. Explain about day book in tally.

23. Give two features of tally.

24. What is TDS?

(5 × 1 = 5)

### Section C

Answer any four questions.

Each questions carries a weight of 2.

25. Explain the structure of a tally screen.

26. Distinguish between cash flow and fund flow.

27. Explain the procedure for preparing budget variance report.
28. Explain briefly about inventory management.
29. How additional duty is calculated?
30. How can a bank reconciliation statement be prepared?

(4 × 2 = 8)

**Section D**

*Answer any two questions.*

*Each questions carries a weight of 4.*

31. Explain in detail about pre-defined groups in Tally.
32. Explain about accounting and inventory vouchers.
33. Write a note on :
  - (a) Physical stock journal.
  - (b) F12 Configuration.
  - (c) Godown.
  - (d) Stock category.
  - (e) Unit of measure.

(2 × 4 = 8)